

REF: CM188/09

TENDER NO. T09/22 - INNER CITY PARKING METERS

Report of Manager Infrastructure (LH) 14/10/09

04.17.02.381

PRECIS

This project involves the supply, installation and commissioning of pay and display parking ticket machines and the operation and maintenance of the machines for a two (2) year period after date of commissioning. The project also includes an option for Council to extend the operation and maintenance term of the contract for an additional 3 year period.

This report is submitted in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005 and recommends the acceptance of a tender for supply, installation, commissioning, operation and maintenance of parking ticket machines.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Reino International Pty Ltd for the supply, installation and commissioning of 141 pay and display parking ticket machines and the operation and maintenance of the machines for a two (2) year period after date of commissioning and including an option for Council (only) to exercise to extend the operation and maintenance term of the contract for an additional 3 year period commencing upon expiration of the initial two year period.**
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.**
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.**

BACKGROUND

In March 2009, Council adopted the Inner City Parking Strategy to provide sustainable parking and traffic solutions to serve the additional 6,000 residents and 10,000 jobs expected in the City Centre by the year 2026. This Strategy aims to address a range of existing and future parking and associated traffic problems in the City Centre by:

- Reducing instances of overstays in time restricted parking;
- Increasing the efficiency of existing and future parking;
- Increasing availability of short term parking;
- Funding improvements to pedestrian, bicycle and public transport facilities; and
- Encouraging the use of modes of transport other than the private car.

A key element of the strategy is the installation of 141 of parking ticket machines to service 850 of the 1,440 on street parking spaces in the core of the City Centre.

Tender Process

The tender process undertaken by the Tender Panel is in accordance with the tendering requirements of the Local Government (General) Regulations 2005.

Tender Panel

A Council Tender Panel was formed to undertake a review and evaluation of the tenders. The Tender Panel comprised of representatives from the following:

- Governance + Information (Corporate Governance);
- Property + Recreation;
- Human Resources (OH&S);
- Infrastructure (Project Delivery Unit); and
- Finance (Procurement Section).

Tender Evaluation

The project was publicly tendered and Council received submissions from six (6) contractors by the closing time of 3:00 pm on Thursday, 27 August 2009.

Tender submissions were assessed against the following criteria:

Table 1 – Summary of Assessment Criteria and Weightings

No	Criteria	Weighting %
1	Whole-of-life costs for the parking machines including terms and costs of the maintenance.	40
2	Conformity with Specifications.	15
3	Degree of compliance with the Conditions of the Tender and the Contract including defects liability period and conditions of warranty.	10
4	Installation and commissioning program, and ability to meet Council's objectives including training available for Council's staff.	10
5	Reliability and level of uptime achieved at other installations including successful provision of identical or similar equipment in NSW and Australia.	10
6	Type, style and aesthetic quality of machine proposed including options available for upgrading of machine functionality and impact on the environment.	5
7	Quality Control System in place.	5
8	The quality/availability of the back up, advisory and support service provided in Wollongong.	5

Note: The criteria used in the tender assessment have been grouped into the above summary.

Table 2 - Summary of Overall Tender Assessment

Company Name	Ranking
Reino International Pty Ltd	1
Australian Parking and Revenue Control Pty Ltd	2
Global Integrated Solutions Pty Limited	2
CDS Worldwide Pty Ltd	4
Wilson Parking Australia 1992 Pty Ltd	5
Qmani Pty Ltd	Non Conforming

The numerical scoring method used by the Tender Panel for the assessment of tenders allocates a numerical score out of five (5) in relation to the level of compliance offered by the tenderers to each of the assessment criteria as specified in the tender documentation. The method then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of five (5) to be calculated for each tender. The tender with the highest score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council.

Members of the tender assessment panel undertook site visits to four (4) councils that currently operate parking meters. The panel also contacted a number of additional Councils and referees provided by tenderers. Reino International Pty Ltd currently has pay and display ticket machines operating satisfactorily in Newcastle City Council, City of Ryde and Mosman City Council

PROPOSAL

It is proposed to engage Reino International Pty Ltd to supply, install, commission, operate and maintain the parking ticket machines in accordance with the scope of works and technical specifications developed for the project. The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the project to Council's standards and in accordance with the technical specification.

CONSULTATION AND COMMUNICATION

- Council consulted with the community in 2008 on initiatives to address the City's parking concerns.
- Additional consultation will be undertaken prior to the commencement of works onsite to ensure that the community are aware of the proposed locations of the parking ticket machines.
- Further communication and community engagement also will be undertaken prior to commencing operation of the parking ticket machines.

PLANNING AND POLICY IMPACT

This project is identified as a key capital project in the 2009/10 Management Plan. Council has determined that development consent is not required for the installation of parking ticket machines. All other approvals required for the installation and commissioning of the machines have been obtained.

RISK ASSESSMENT

Risk associated with the supply, installation and commissioning stage of the project will be managed by Reino International Pty Ltd as the principal contractor in accordance with construction industry standards and WorkCover legislation. These standards have been incorporated into both the tender documentation and the works contract under which the contractor will be engaged.

FINANCIAL IMPLICATIONS

It is proposed that the installation of the parking ticket machines be funded from the City Centre Parking Strategy allocation in the 2009/10 Capital budget.

CONCLUSION

The supply and installation of the parking ticket machines is an important element of the Inner City Parking Strategy. Reino International Pty Ltd has submitted an acceptable tender which satisfies the specification and completion dates for this project. The acceptance of this tender is recommended.

Name	Position Title
Author:	
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ATTACHMENTS

There are no attachments for this report