

REF: CM150/09

TENDER NO. T09/21 FOR THE DESIGN, CONSTRUCTION, SUPPLY, DELIVERY AND INSTALLATION OF TRANSPORTABLE ACCOMMODATION CABINS TO COUNCIL FOR THE CORRIMAL BEACH TOURIST PARK

Report of Manager Infrastructure (KA) 13/08/09

04.17.02.197

PRECIS

This report is submitted in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005 and recommends the acceptance of a tender for the design, construction, supply, delivery and installation of transportable accommodation cabins to Council for the Corrimal Beach Tourist Park.

RECOMMENDATION

- 1 In accordance with the Local Government (General) Regulation 2005, Clause 178 (1) (a), Council accept the tender of Timberline Cabins Pty Ltd for the design, construction, supply, delivery and installation of 12 transportable accommodation cabins to Council for Corrimal Beach Tourist Park, for the tendered sum of \$768,600.00 (GST Excl) and authorise the General Manager to finalise and execute the contract.**
- 2 Council delegate to the General Manager the authority to finalise and execute the contract and any other documentation required to give effect to this resolution.**
- 3 Council grant authority for the use of the Common Seal of Council on the contract and any other documentation, should it be required, to give effect to this resolution.**

BACKGROUND

As outlined in the Tourist Park Strategic Plan 2008, the capital program for 2009/10 has funded \$1,500,000 this financial year for the purchase and installation of new cabins for the Corrimal Beach Tourist Park. This amount will cover the cost of 15 new cabins, with three cabins being sourced from TAFE NSW as outlined in a Memorandum of Understanding between Council and TAFE NSW. The other 12 cabins are to be sourced through the tender process.

Tenders were invited by the open tender method with a close of tenders of 3.00 pm on 11 August 2009.

Seven tenders were received by the close of tenders and all tenders have been scrutinised and assessed by a Tender Assessment Panel comprising representatives of the Property and Recreation; Finance; Infrastructure and Governance and Information Divisions.

The Tender Assessment Panel assessed all tenders in accordance with the following assessment criteria as set out in the formal tender documents:

1. Cost to Council – Tender Prices - Total Cost to design, construct, supply, delivery and install cabins on site at Corrimal Beach Tourist Park;
2. Project Schedule – Delivery deadline of 20 November 2009;
3. Proposed Cabin Design;
4. OH&S Documentation;
5. Referees; and
6. Inclusion of Specification Items.

The Tender Assessment Panel utilised a numerical scoring method for the assessment of tenders which allocates a numerical score out of five in relation to the level of compliance offered by the tenders to each of the assessment criteria as specified in the tender documentation. The method

then takes into account pre-determined weightings for each of the assessment criteria which provides for a total score out of five to be calculated for each tender. The tender with the highest total score is considered to be the tender that best meets the requirements of the tender documentation in providing best value to Council. Table 1 below summarises the results of the tender assessment and the ranking of tenders.

Table 1 – Summary of Tender Assessment

Tenderer	Price \$ (GST exclusive)	Assessment Score	Ranking
Timberline Cabins Pty Ltd	768,600	4.70	1
Alvannex Pty Ltd	881,412	4.32	2
Grove (Australia) Pty Ltd	1,005,156	3.99	3
Universal Manufactured Homes	961,200	3.85	4
Stylebuilt Factory Direct Homes	1,017,485	3.72	5
Australian Portable Building	1,038,338	3.67	6
Mordialloc Welding Services	390,000	Not scored	7

Mordialloc Welding Services only tendered for six of the 12 specified cabins. A comparison with other tenderers revealed their tendered price for that component is higher than Timberline Cabins Pty Ltd (\$318,000) and Alvannex Pty Ltd (\$328,692).

PROPOSAL

Council should authorise the engagement of Timberline Cabins Pty Ltd to carry out the works/service in accordance with the scope of works and technical specifications developed for the project.

The recommended tenderer has satisfied the Tender Assessment Panel that it is capable of undertaking the works to Council’s standards and in accordance with the technical specification.

The recommended tenderer has been installing transportable accommodation cabins for over 10 years and has installed a substantial number of cabins throughout the central coast of NSW and the ACT which includes:

- Holiday Haven Tourist Parks located at Jarvis Bay, Ulladulla, Huskisson, Kangaroo Valley;
- Happy Hallidays Tourist Park located at Forster and Taree;
- Lake Resort located at Forster; and
- Corrimal Beach Tourist Park.

The recommended tenderer has assured Council that the transportable accommodation cabins required will be installed by the specified date, in time for the high season/Christmas holiday period.

Referees nominated by the recommended tenderer have been contacted by the Tender Assessment Panel and expressed satisfaction with the standard of work and methods of operation undertaken on their behalf.

CONSULTATION AND COMMUNICATION

- Members of the Tender Assessment Panel consisting of representatives from Property and Recreation; Finance; Governance and Information and Infrastructure Divisions.
- Nominated Referees
 - Mark Betts – Lakeside Resort Forster;
 - Kris Fowler – Emerald Beach Holiday Park;
 - Robert Robinson – Halifax and Shoal Bay Holiday Parks.

FINANCIAL IMPLICATIONS

It is proposed that the total project be funded from the 2009/2010 Capital Budget with the expenditure as identified in Table 2 below:

Table 2- Identified Expenditure

Details	Amount \$ (excl GST)
3 TAFE Cabins	250,000.00
12 Timberline Cabins	768,600.00
Fitout of Cabins	300,000.00
Services Upgrade	100,000.00
Contingency Allowed	81,400.00
TOTAL	1,500,000.00

CONCLUSION

Timberline Cabins Pty Ltd has submitted an acceptable tender to carry out the works. Council should endorse the recommendations of this report.

Name	Position Title
Author:	
Kathy Auld	Projects Coordinator
Authorised by:	
Steve Marsh	Manager Infrastructure
Peter Kofod	Director Infrastructure + Works
David Farmer	General Manager

ATTACHMENTS

There are no attachments for this report.